



GENERAL GRANT CONDITIONS

1. Project Reports. A project status report shall be submitted by grantee at the conclusion of the project (if prior to February 1, 2009) or by February 1, 2009. Project reports shall contain: (1) a narrative account of all progress achieved by grantee towards the goals set forth in grantee's grant application; (2) a detailed financial accounting of all expenditures of grant funds; (3) copies of all publications, press releases, clippings, photographs and other products produced as a result of the project; and (4) documentation of grant acknowledgment, Festival promotion support, and project signage as set forth in section 3 below .

All project reports shall contain the name of the grantee and the name of the project. All reports shall be submitted to the following address:

Waterfowl Festival, Inc.
P.O. Box 929
Easton, Maryland 21601
Attn: Appropriations Committee Chairman

The Waterfowl Festival reserves the right, at its discretion, to postpone any or all payments to grantee if grantee fails to comply with the reporting requirements set forth herein.

2. Grant Purpose. Unless otherwise noted herein, this grant is made to the grantee for the purposes described in grantee's grant application submitted to the Waterfowl Festival on or before **February 15, 2008**. All grant monies paid by the Waterfowl Festival, including any interest earned thereon, shall be used only for the purposes outlined in grantee's grant application. Grant funds may not be expended by Grantee for any other purpose without the prior written approval of the Waterfowl Festival. Acceptance of grant monies from the Waterfowl Festival shall constitute an agreement by the grantee to accept all terms and conditions set forth herein.

3. Acknowledgment of Grant; Festival Promotion Support.

(a) Grantee shall acknowledge and publicize this grant as widely as possible through press releases, newsletter announcements and any other pertinent means with appropriate credit to the Waterfowl Festival, Inc.

(b) Grantee agrees that it will use its best efforts to promote the upcoming Waterfowl Festivals (**Nov. 7-9, 2008 & Nov. 13 - 15, 2009**) including the following measures, as pertinent:

- i. mailing Festival rackcards to Grantee's constituents and/or inserting the rackcards in newsletters;
- ii. placing rackcards in Grantee's locations or at Grantee's events attended by the general public;
- iii. if rackcards cannot be inserted in newsletters, printing the following announcement in Grantee's newsletters

WATERFOWL FESTIVAL
A WILDLIFE ART AND SPORTSMAN'S EXPO
NOVEMBER 7, 8, & 9, 2008 (or 2009 dates which are November 13, 14, & 15, 2009 if
notice will be after the 2008 Festival)
www.waterfowlfestival.org

(c) If Grantee has a website, Grantee agrees to provide a link for its website visitors to the Waterfowl Festival's website at www.waterfowlfestival.org.

(d) Grantee shall also provide signage at the project location stating it was funded in full or in part by Waterfowl Festival, Inc.

4. Financial Responsibilities.

(a) Grantee shall keep systematic records of all expenditures relating to this grant. Vouchers, consisting of bills, invoices, cancelled checks, receipts, etc., shall be retained by the grantee for five (5) years after the close of the

grant period and shall be available for inspection by representatives of the Waterfowl Festival at any time during this period. The Waterfowl Festival or its duly authorized agents may, at its expense, examine or audit the records of the grantee insofar as they relate to activities supported by this grant.

(b) The Waterfowl Festival reserves the right, in consultation with the grantee, to pay third-party vendors directly where such payments will expedite the project.

(c) No portion of the grant may be used for operational or indirect expenses without the prior written approval of the Waterfowl Festival.

5. Grant Evaluation. At its own expense, the Waterfowl Festival may monitor and conduct an evaluation of operations under this grant. Evaluation may include visits to the grantee by representatives of the Waterfowl Festival in order to observe and discuss the funded program.

6. Unused Funds and Reversion. This grant is intended to support a particular project for a specific period. Any portion of the grant not expended at the completion of the project or grant period shall be returned to the Waterfowl Festival within thirty (30) days following the expiration of the grant period.

7. Amendments. Should there be any material change in the purpose, character, method of operation, or grant period for the project, the grantee shall give written notice of such changes to the Waterfowl Festival. Grantee must receive written acceptance of any proposed changes prior to proceeding further with the project. If the Waterfowl Festival finds that the change shall be inconsistent with the terms of the grant, the Waterfowl Festival may, at its discretion, terminate the grant in accordance with the provisions of paragraph 8 hereof.

8. Termination. Should the grantee fail to comply with any of the conditions of this agreement, the Waterfowl Festival may, at its sole option, immediately terminate the grant and demand repayment within thirty (30) days of all sums provided to grantee, along with any interest earned thereon. In the event of termination, the Waterfowl Festival may cancel all unpaid installments of the grant, if any. This grant may also be terminated by mutual agreement, in which case any sums advanced but not expended shall be returned to the Waterfowl Festival, together with interest thereon, within (30) days of termination.

9. Additional Support. In making this grant, the Waterfowl Festival assumes no obligation to provide other funding or additional support to the grantee, unless the grant shall be a part of a multiyear commitment expressly assumed by the Waterfowl Festival.

10. Liability. In making this grant, the Waterfowl Festival assumes no liability for injuries or loss to persons or property resulting from grantee's activities under this grant, and the grantee agrees to indemnify the Waterfowl Festival for any claims, judgments, actions or suits of any kind whatsoever arising from the project funded by this grant.

ACCEPTED: _____ for _____
Signature Organization Name

Printed Name

Please return one complete copy of this signed document to Waterfowl Festival, Inc. along with a signed copy of the attached letter.